



## UTAH HIGHWAY PATROL VEHICLE SAFETY SECTION

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# NEWSLETTER

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### VEHICLE SAFETY INSPECTION MANUAL CHANGE IN PRICE

## EFFECTIVE APRIL 1, 2006

Due to additional pages being added to the Safety Inspection Manual, and to an increase in printing costs, the Safety Inspection Manual will increase to \$10.00.

Stations are still able to download the manual from our web site <http://safetyinspections@utah.gov>. Stations are required to have a hard copy at their location per the rules and regulations.

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### FYI Station Management



**CREDIT CARD PURCHASES:** The procedure for purchasing on-line certificates with a credit card **IS NOT AVAILABLE** at this time. There is no specific time frame scheduled for the availability of this option.

Please be patient, there are several items that need to occur before credit card sale of certificates will become an option.

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### ORDERING CERTIFICATE BOOKS, ON-LINE CERTIFICATES & STICKERS

**PLEASE** advise our sales office when an order is submitted for supplies, that the order request specifically indicates which certificates are being purchased i.e. **paper certificate books, on-line certificates or stickers.**

This will help the office staff, to offer faster service and prevent having a check returned if the correct information for the order is not present. Your assistance will be appreciated.

### ON-LINE INSPECTIONS

While performing on-line inspections, inspectors need to be aware of the importance of verifying the information on the screen. On the first screen of the inspection procedure, the inspector verifies the owner, and VIN information. On the next screen, the inspector clicks on the inspect icon. This will provide the necessary information on screen and allow the inspection process to take place. Near the completion of the inspection, the inspector submits the

information, a pop-up screen appears that contains all of the information for the inspection. If everything on this screen is correct, the inspector proceeds to put his/her password and then prints the document. If errors are found after the certificate prints, the inspector may do a re-inspect only. In the re-inspect, an inspector may correct errors without utilizing another, separate, certificate number. Please follow the directions on the screens carefully.

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### INSPECTOR RECERTIFICATION REQUIRED



Inspectors, seeking re-certification of his/her safety inspection authority, will be required to obtain re-certification utilizing one of three available options.

\* **Option #1** \* – Attend the entire 16-hour safety inspection course and pass the final test with an 80% or higher score. This course is currently available through the Regional Educational Institutions. Fee - \$90.00 includes cost of testing. See page 2 of the 2006 Inspection Manual.

\* **Option #2** \* – Attend a 4-hour refresher training course available through the Regional Educational Institutions and pass a 'challenge test(s)' with an 80% or higher score. Fee - \$40.00, does not include cost of test(s). See page 2 of the 2006 Inspection Manual.

\* **Option #3** \* – Participate in either an on-line safety inspection re-certification course at [www.utahsafetyinspection.com](http://www.utahsafetyinspection.com), or purchase and complete re-certification using the newly developed 'cd' formatted training. This 'cd' formatted training will be available through the Regional Educational Institutions. Fee - \$30.00 on-line or 'cd' formatted training. Quizzes are contained throughout the 'cd', which do require a score of 80% or greater to proceed to the next section. Upon completion of the 'cd' formatted training, the student will print the final quiz cover sheet, which will indicate that the student has passed. The student will take the score sheet to the Regional Educational Institution for processing.

It has long been a concern of the Utah Highway Patrol that many inspectors have been certified a number of years with no follow-up training provided. This training is being made available in an effort to educate and upgrade inspectors and keep them current on new developments in the Safety Inspection Program. In order to maintain the integrity of the Safety Inspection Program, and to ensure that Utah citizens are receiving a proper safety inspection, this new training requirement is being implemented statewide.

A currently certified inspector may utilize any of the options above, for re-certification, beginning two months prior to his/her certification expiring.